



**Offer letter**

Date: 24/04/2020

Name: ATAGAL VENKATA LAKSHMI

Dear: ATAGAL VENKATA LAKSHMI

I am pleased to extend our offer of employment for the position of software engineer In this position you will work in our Vijayawada. In this position you will report to Level 2 manager

**Duties and Responsibilities**

Your responsibilities are detailed in the attached position outline. 10 hours per day morning or evening rotational shifts.

**Effective date**

The effective date is 27/07/2020

**Probationary Period**

Your employment is subject to a probationary period of 12 months beginning on your start date of 27/07/2020 your probationary period will be subject to labour laws.

**Remuneration**

Your annual salary will be 2.00 LPA We will calculate and deduct statutory deductions for you at source. Your salary is payable by Monthly.

**Benefits**

In addition to salary you receive the following benefits (- group insurance, PF ,ESI)

**Termination**

If your employment with AJNA NETWORKS is terminated, you will receive either written notice of termination, termination pay or a combination (as long as the notice and the termination pay together equal the length of notice you would be entitled to receive), in accordance with (*labour standards or provincial employment standards act or legislation*).

Yours truly,

HR DIRECTOR

I hereby understand and agree to the terms outlined in this letter of contract.

DATED at this 6th day of May Signature Acceptance ture Acceptance

A. Venkata Lakshmi  
PRINCIPAL IIC  
D.N.R. COLLEGE  
BHIMAVARAM.