



Date: 25-03-2021

Dear MANJU KONDAPALLI,

Sub: Offer letter of SUPPORT ENGINEER

With reference to your examination and subsequent interview, we are pleased to offer you the job for post of software engineer in our company.

The detailed appointment letter will be given to you at the time of joining. You have to join on 22-08-2021 otherwise this offer will stand withdrawn automatically.

You will be paid salary as discussed with the undersigned.  
Monthly Base Salary of 16k per month.

You are requested to bring attested copies along with the original certificates/testimonials at the time of joining along with

- Educational certificates
- Three passport size photographs
- Medical fitness certificate

Please send as an email confirming the receipt of this offer letter as a token of acceptance of terms and conditions mentioned therein.

I would like to take this opportunity to wish you a successful career with us.

Thank you,

Regards,  
amrita Kumari ( BBA, MBA)  
Junior HR Executive,  
KARVY COMPUTER SHARE HYDERABAD

Address: 2nd Floor, Raghava Mansion, Srinagar Colony Main Road, Above Axis Bank, Hyderabad, Andhra Pradesh-500073  
Phone: 040 6666 0225

  
PRINCIPAL  
D.N.R. COLLEGE  
BHIMAVARAM.