

# **Appointment Letter**

<REF NO: WIPRO INFRA/SERVICING/08/04/2022/APPT NO/16859

Date:08/04/2022

Name of the Employee: ATTADA MANJUSHA

Dear: ATTADA MANJUSHA

This has reference to your application and subsequent interviews you have had with us. We are pleased to offer you a Consultancy assignment in our **WIPRO INFRASTRUCTURE**, with effect from 05/09/2022 on the following terms and conditions.

The Company undertakes GAS FILLING at various locations and you are being engaged for the CHENNAI on the following terms & conditions:

## Scope of Work

You will be responsible for:

Management reserves the right of changing the scope of your work or your posting based on business exigencies.

#### SALARY WILL BE 1.50 LAKHS PER ANNUM WITH OUT ALLOWANCES

#### II. Confidentiality of Information

- 35. You will not divulge information about the company, customer, and progress of the project to any outsider without prior approval from your supervising manager.
- 36. You will not undertake similar assignments from competitors of the <Company Name>, during the course of this contract.

You will take utmost care during the course of this contract in handling business information of sensitive nature to maintain its secrecy.

### JJ. Reporting

You are required to inform the progress of your work to MOOVANEES SERVICEMANAGER

Kindly communicate your acceptance of this contract by signing a copy of this letter and returning it to us.

Thanking you.

Yours sincerely

HR TEAM

WIPRO INFRASTRUCTURE

PRINCIPAL D.N.R. COLLEGE BHIMAVARAM.