



#Recruitment# Welcome to TATA Consultancy Services

1 message

V MANOJ KUMAR <vmanoj.k@tcs.com>

Wed, 8 Jun, 2022 at 7:00 pm

To: harikabadharala20@gmail.com <harikabadharala20@gmail.com>

Cc: Amara R Ravisankar <a.ravisankar@tcs.com>, KISHORE VARRE <kishore.varre@tcs.com>

Dear Ms Badarala Harika,

This has reference to the evaluation process for the Role of **Citizen Service Executive** at **Bhimavaram PSK**. We are pleased to offer you an appointment, on a **Fixed Term Contract**.

Your appointment shall be from **June 10, 2022 till June 30, 2023**.

Request you to kindly come for document verification /submission at the below mentioned address on the date of your joining i.e. **June 10, 2022 at 09.00 AM**

Address – Passport Seva Kendra,

Venkateswara Theatre Complex

MG Road, Opp Radio Station, Vijayawada

Contact Person:- Mr Kishore (9966574939) /Mr Amara Ravisankar (9959322246)

HR SPOC :- Mr. V Manoj Kumar (9742155222)

You are requested to carry all the documents – **Originals + 2** set of photo copy of all the documents mentioned in the attached Checklist.

- **Medical form** needs to be filled in & certified by a registered doctor (MBBS). Your photograph needs to be affixed on the 1st page (space provided for the same) and attested (signature & stamp) of the MBBS doctor (format attached)
- **Non criminal affidavit** - The attached affidavit sample may be used. It has to be printed and **Notarized on Rs.100 stamp paper**
- **Gap affidavit** - The attached sample may be used and you may mention about any gap in your profile which is of more than 6 months duration. It has to printed and notarized on **Rs 100 stamp paper**.
- **Passport Size color photograph** - 12.

Note:- Dress Code should be formal. No Electronic gadgets/Media Devices(Except Cell phones) should be carried during document verification day.

Please feel to connect/call in case of any query/clarification.

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Regards,

Manoj Kumar

PSP HR Lead - Karnataka, AP & Telangana

Tata Consultancy Services

Unit-III, No.18, SJM Towers,

Seshadri Road, Gandhinagar,

Bangalore-560009, Karnataka, India

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