

Date: 15.07.2023

**OFFER OF EMPLOYMENT**

Dear SIVALA VENKATES LAXMI NARAYANA

This has reference to your application and the subsequent interview you had with us. We are pleased to inform you that you have been selected for the position of "JUNIOR CHEMIST in PRODUCTION" DEPARTMENT with our client organization HETERO.

The brief details of the offer are as below:

Annual CTC : ₹. 2,70,000.00/- (With All Variable Allowances like Attendance Bonus, Night Shift Allowances & Retention Bonus)

Your expected Date of Joining : / / 2023

You will be issued a detailed 'Letter of Employment' on your joining with client Hetero & Its subsidiaries

This offer will be valid till / / 2023 and automatically become void unless it is explicitly extended by the client company.

You are required to undergo a pre-medical check-up at diagnostic centers authorized by the client. Your joining will only be accepted if you are certified as medically fit.

You are requested to sign and return us the copy of the Offer of Employment as a token of your acceptance.

Please bring the following documents along with you on the day of your joining with Darpan Skill Development Center.

1. Resume
2. FIVE passport sized colour photographs
3. ID Proof - PAN card & Latest AADHAR card
4. All Education certificates Photocopies/Xerox copies
5. Covid vaccination Certificates (2<sup>nd</sup> dose)

With warm regards, yours truly,

For Darpan Skill Development Center

  
I.MADHURI

Authorized Signatory

I hereby accept the above-mentioned terms and conditions.

Name: \_\_\_\_\_ Signature: \_\_\_\_\_ Date: \_\_\_\_\_

  
PRINCIPAL IIC  
D.N.R. COLLEGE  
BHIMAVARAM.