

Muthoot Finance
Rajahmundry region

Date: 13/9/23

Mr./Ms./Mrs. N. Balachander

LETTER OF OFFER

Dear.....N. Balachander

Congratulations!!

We are pleased to offer you an Employment with M/s Muthoot Finance based on the interview discussions you had with us and your application submitted to us. Details of the terms and conditions of offer are as under:

1. You will be designated as Trainee and will be based at our W67 Centre.
2. Your date of commencement of Employment will be on 19/10/23 (date of joining)
3. You will be entitled to receive compensation and benefits (Fixed Pay of Rs. 10000/- PA)
4. Your employment would be subject to the Terms & Conditions, mentioned in your appointment letter, which will be issued to you on your joining.
5. Please bring along the below listed documents / details on your day of joining.
 - a) Date of Birth proof certificate (Copy of passport / birth certificate / S.S.C) (Two Copies)
 - b) Original Academic Certificates (all from 10th to Highest)
 - c) Original Resignation Letter with acknowledgement
 - d) Relieving letter from previous employer (Original)
 - e) Proof of compensation last drawn (3 Months - Original)
 - f) Six passport size photographs (Recent)
6. Kindly sign a copy of this letter as a token of your acceptance of this offer.
7. In case the signed acceptance and required documents are not received by within 10 days of the offer letter, Muthoot Finance at their discretion reserve their right to treat this offer as withdrawn automatically without further notice.

Note: Income Tax, professional Tax and any other statutory deduction are as applicable by law

Looking forward to a long and mutually beneficial career with us

Murikot
For Muthoot Finance

Accepted By
N. Balachander
Candidate Name

eSign

Signed by: MOSES GUTLA
Reason: Verified
Location: Bhimavaram,
India
Date: 19-Jun-2024 (03:07
PM)