



D.N.R COLLEGE(Autonomous), BHIMAVARAM.
Internal Complaints Committee
Academic Year 2021-22

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FUNCTIONS:

- ❖ To develop a policy against sexual harassment of women in the college campus.
- ❖ To evolve a permanent mechanism for the prevention and redressed of sexual harassment cases and other acts of gender-based violence in the campus.
- ❖ To ensure the implementation of the policy in letter and spirit through proper reporting of the complaints and their follow-up procedures.
- ❖ To uphold the commitment of the college to provide an environment free of gender-based discrimination.
- ❖ To create a secure physical and social environment to deter any act of sexual harassment.
- ❖ To promote a social and psychological environment to raise awareness on sexual harassment in its various forms.



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FACILITIES:

- ❖ Seminar hall with 250 capacity.
- ❖ Internal Complaints Committee room for committee meetings and discussions.
- ❖ Auditorium.
- ❖ Computer system with internet facility.



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Management – Composition & Committee Members:

a) Committee Composition:

- Principal as chairperson
- One faculty as presiding officer
- Five members from different departments.
- One external member
- One student member from P.G and one from U.G

b) Faculty Members:

S.No	Name	Designation	Department	Mobile
1.	Dr.A.K.S.Chandra sekhar Rao	Chairperson	Principal	8985285875
2.	Smt.G.P.Ch.S.Lakshmi Bhavani	Presiding officer	Mathematics	8978437767
3.	Smt. T.S.K Sirisha	Member	English	9985417758
4.	Dr.D.Surya Prabha	Member	Economics	9398064388
5.	Ms. Y.Meenakshi	Member	Bio - Technology	8096400544
6.	Smt.K.V.S. Vijaya Lakshmi	Member	P.G Library	9515831739
7.	Sri. V.V.Subba Raju	Member	Office Superintendent	9441292994
8.	Sri Ch. Ranga Rao	Legal Advisor		9440596002
9.	Ch.Radha Devi	Student Member	B.Sc Computers	6303584576
10.	G.Rajeswari Mallika	Student Member	M.Sc(Mathematics)	8106501309



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ROLES & RESPONSIBILITIES:

COORDINATOR:

- Providing safe work and academic environment for staff and students respectively.
- Providing indisputable justice against all genders who are involved in an incident.
- Working towards achieving gender equity and empowering the women students and staff.
- Publicizing the rules against Sexual Harassment display the policy at various locations in college.
- Displays the name & phone numbers of the committee members whom can be reached for a complaint.

FACULTY MEMBERS:

- Conducting awareness programs for students and staff on gender equity, woman health, safety & security and sexual harassment.
- Creates a mechanism for registering the complaints.
- Conduct inquiries and facilitates redressed of the complaints.
- Recommends follow-up action & monitoring to the concerned authorities.
- Provides appropriate emotional & psychological support to the victims in the form of counselling, security.

STUDENT MEMBERS:

- Receive the complaints of sexual harassment.
- Initiate the inquiry and submit the findings from the inquiry done.
- Direct the employer to undertake required actions.



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YEAR PLANNER:

S.No	Name of the event	Date/dates
1.	DISHA App Installation	July 1 st week
2.	Career Guidance	March 1 st week
3.	Gynic Problems	November 2 nd week



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CIRCULAR

Date: 09/07/2021

All the internal complaints committee members are here by informed to meet on 10-07-2021 at 3:00 PM in the principal's chamber to discuss the following Agenda.

Agenda:

- To discuss the steps to be taken to create awareness about DISHA App among women staff members and girls in the campus.
- Any other point with the permission of the Chair.

COORDINATOR

Copies to :

1. Circulate to all committee members.

The Members of the committee:

S.No	Name	Designation	Department	Signature
1.	Dr.A.K.S.Chandra sekhara Rao	Chairperson	Principal	
2.	Smt.G.P.Ch.S.Lakshmi Bhavani	Presiding officer	Mathematics	
3.	Smt. T.S.K Sirisha	Member	English	
4.	Dr.D.Surya Prabha	Member	Economics	
5.	Ms. Y.Meenakshi	Member	Bio - Technology	
6.	Smt.K.V.S. Vijaya Lakshmi	Member	P.G Library	
7.	Sri. V.V.Subba Raju	Member	Office Superintendent	
8.	Sri Ch. Ranga Rao	Legal Advisor		
9.	Ch.Radha Devi	Student Member	B.Sc Computers	
10.	G.Rajeswari Mallika	Student Member	M.Sc(Mathematics)	



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EVENTS/ACTIVITIES ORGANIZED

<u>S.No</u>	<u>Resource Person</u>	<u>Area/Topic</u>	<u>Course</u>	<u>Date</u>	<u>No.of participants</u>
1.	Sri U. Ravi Prakash, IPS Superintendent of Police West Godavari District	DISHA App Installation	B.Sc	12-07- 2021	220
2.	Smt. A.Swathi Entrepreneur, Sri Rama Chandra Aqua Labs, Bhimavaram	Career guidance & Role of Business Administrarion	B.A, B.Com	08-03- 2022	200

Faculty Awareness program on ICC:

<u>S.No</u>	<u>Area/Topic</u>	<u>Date</u>	<u>No.of participants</u>
1.	Awareness program about ICC which was mentioned at AKNU by Smt.Vasireddy Padma Chairperson State commission for women, AP	30-10-2021	60

Photo Gallery

EVENTS/ACTIVITIES ORGANIZED



- ✚ On 08-03-2022 Invited Smt. A. SWATHI, Entrepreneur, Sri Rama Chandra Aqua Labs, Bhimavaram and also Alumna addressed about the importance of role in business administration and career guidance session to the students.



- ✚ Arranged a meeting in connection with creating awareness among the faculty members on 30-10-2021, about ICC and DISHA App and Discussed about the points mentioned at AKNU by Smt. VASIREDDY PADMA Garu, Honourable State Commission for Women.



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EVENTS/ACTIVITIES PARTICIPATED

<u>S.No</u>	<u>Name</u>	<u>Date</u>	<u>Name of the Event</u>	<u>No.of participants</u>	<u>Venue</u>
1.	Smt. G.P.Ch.S.Lakshmi Bhavani Smt.T.S.K.Sirisha Dr.D.Surya Prabha Ms.Y.Meenakshi	21-10-2021	Zoom Meeting – ICC by Dean, CDC AKNU	04	Adikavi Nannaya University, Rajamahendravaram
2.	Smt. G.P.Ch.S.Lakshmi Bhavani Smt.T.S.K.Sirisha Dr.D.Surya Prabha Ms.Y.Meenakshi	23-10-2021	Awareness meeting on ICC by Smt. Vasireddy Padma, Honourable Chairperson state commission for women	04	Adikavi Nannaya University, Rajamahendravaram
3.	Smt. G.P.Ch.S.Lakshmi Bhavani Smt.T.S.K.Sirisha Students: 1. A.Aparna 2. D.Byula 3. A.Divya 4. P.Jaya Bhuvanewari Devi 5. T.Surekha 6. K.Ramyasri 7. N.Lavanya 8. K.Ramya 9. Y.Padmakamakshi 10. K.P.L.S Pallavi 11. K.Poojitha 12. N.Vasantha Rani 13. K.Bindu Likitha 14. R.Jhansi sarala sirisha 15. P.Venkata Kavyanjali 16. N.Santha Rani 17. P.saroja 18. K.Neelima Durga 19. K.Sandhya Rani 20. K.Likitha Satya Sri 21. B.Divya	24-01-2022	Webinar on National Girl Day by Smt.Vasireddy Padma, Chairperson state commission for women	42	Women Empowerment Cell Adikavi Nannaya University, Rajamahendravaram

22. T.U.L.Prasanna				
23. K.Jaya Sri				
24. P.Mohini Lakshmi				
25. G.Kalyani				
26. K.sri lalitha				
27. M.Chandini				
28. K.Divya Sri				
29. K.Rajeswari				
30. P. Supriya				
31. K.Sandhya				
32. K.Lakshmi				
33. P.Madhuri				
34. U.Mounika				
35. T.Anusha				
36. K.Sneha Sinduja				
37. V.Vijayasri				
38. M. Rupa				
39. N.Naga Durga				
40. P.Aishwarya				
41. A.pujitha				
42.K.Keerthi				
43. M.Jeevitha nageswari				



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Photo Gallery

EVENTS/ACTIVITIES PARTICIPATED



- ✚ ICC team Participated in Zoom Meeting – ICC on 21-10-2021 conducted by Dean CDC, AKNU, Rajamahendravaram. Addressed about in view of the meeting with Smt. VASIREDDY PADMA Garu, Honourable State Commission for Women on 23-10-2021.





✚ ICC team Participated in an awareness meeting on Internal Complaints Committee by Smt. VASIREDDY PADMA Garu, Honourable State Commission for Women on 23-10-2021 at AKNU, Rajamahendravaram.



- ✚ Attended a webinar on National Girl Child Day on 24-01-2022 by WEC, AKNU, Rajamahendravaram. Speaker Smt. VASIREDDY PADMA Garu, Honourable State Commission for Women mentioned about the importance of educating girl child and also mentioned about safe and secure measures for the girl students.