



DANTULURI NARAYANA RAJU COLLEGE

(Autonomous)

BHIMAVARAM, W.G.DIST, ANDHRA PRADESH, INDIA, PIN- 534202.

(Accredited at 'B++' level by NAAC)

(Affiliated to Adikavi Nannaya University, Rajamahendravaram)

Dt: 08-07-2022

Academic Year 2022-2023

OFFICE ORDER

Press & publication committee

Press & publication committee has been constituted with the following members. The Convener of the committee Sri Ch. Soma Raju will look after the website committee activities in the institution. The Press & Publication Committee plays a crucial role in managing and disseminating information both within the institution and to the external community.

S.No.	Name Of The Faculty	Department	Designation
1.	Dr. B.S. Santha Kumari	Principal	Chairperson
2.	Sri Ch.J. Soma Raju	Physics	Convener
3.	Sri A.V.R. Gajapathi Raju	Chemistry	Member
4.	Dr. P. Prasanna Kumari	Botany	Member
5.	Dr. B. Padmaja	Zoology	Member
6.	Dr. U. Sri Rama Raju	Telugu	Member
7.	Sri M. Zaheer Ahmed	Superintendent	Member

Roles & Functions:

- Oversee the creation, editing, and distribution of the college magazine and newsletters.
- Manage the publication of academic and research journals with high academic standards and follow ethical publication practices.
- Draft and disseminate press releases to local and national media to announce significant events, achievements, and developments within the college.
- Promote college events such as seminars, conferences, cultural programs, and sports activities through various media channels.
- Encourage students and faculty members to contribute articles, research papers, and other content for publication.

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Dt: 16-07-2022

CIRCULAR

All the Press & publication committee members are requested to attend the meeting to be held on 18-07-2022 at 11AM at the IQAC Chamber without fail.

Agenda:

1. Compilation of a calendar of upcoming seminars, conferences, cultural programs, and sports activities
2. Identification of significant college events, achievements, and developments for press coverage
3. Assignment of tasks for drafting, reviewing, and disseminating press releases

S.No.	Name Of The Faculty	Department	Designation
1.	Dr.B.S. Santha Kumari	Principal	Chairperson
2.	Sri Ch. Soma Raju	Physics	Convener
3.	Sri A.V.R. Gajapathi Raju	Chemistry	Member
4.	Dr. P. Prasanna Kumari	Botany	Member
5.	Dr. B. Padmaja	Zoology	Member
6.	Dr. U. Sri Rama Raju	Telugu	Member
7.	Sri M. Zaheer Ahmed	Superintendent	Member

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Dt: 18-07-2022

Minutes of the Meeting

The meeting of the Press & publication committee was held in the IQAC chamber on 18-07-2022 at 11AM at the IQAC Chamber without fail.

Agenda:

1. Compilation of a calendar of upcoming seminars, conferences, cultural programs, and sports activities
2. Identification of significant college events, achievements, and developments for press coverage
3. Assignment of tasks for drafting, reviewing, and disseminating press releases

Resolutions:

1. Resolve to collect information on all planned events from various departments and student organizations.
2. Establish a system for regularly updating the calendar with new events and any changes to existing ones.
3. Collaborate with college departments, administration, and student organizations to identify noteworthy events and achievements.

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3.	Sri A.V.R. Gajapathi Raju	Chemistry	Member	
4.	Dr. P. Prasanna Kumari,	Botany	Member	
5.	Dr. B. Padmaja,	Zoology	Member	
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Dt: 08-02-2023

CIRCULAR

All the Press & publication committee members are requested to attend the meeting to be held on 10-02-2023 at 11AM at the IQAC Chamber without fail.

Agenda:

1. Discussion on challenges faced in collecting event details throughout the year.
2. Discussion on criteria for identifying noteworthy events and achievements for press coverage.

S.No.	Name Of The Faculty	Department	Designation
1.	Dr.B.S. Santha Kumari	Principal	Chairperson
2.	Sri Ch. Soma Raju,	Physics	Convener
3.	Sri A.V.R. Gajapathi Raju	Chemistry	Member
4.	Dr. P. Prasanna Kumari,	Botany	Member
5.	Dr. B. Padmaja,	Zoology	Member
6.	Dr. U. Sri Rama Raju	Telugu	Member
7.	Sri M. Zaheer Ahmed	Superintendent	Member

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Dt: 10-02-2023

Minutes of the Meeting

The meeting of the Press & publication committee was held in the IQAC chamber on 10-02-2023 at 11A.M.

Agenda:

1. Discussion on challenges faced in collecting event details throughout the year.
2. Discussion on criteria for identifying noteworthy events and achievements for press coverage.

Resolutions:

1. Develop strategies to improve the collection process, such as creating standardized event submission forms and setting clear deadlines for submissions.
2. Create a set of criteria (include impact on the college community and beyond, achievements, research, sports and cultural activities) to determine the significance of events and achievements.

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3.	Sri A.V.R. Gajapathi Raju	Chemistry	Member	
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Dt: 08-07-2021

Academic Year 2021-2022

OFFICE ORDER

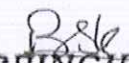
Press & publication committee

Press & publication committee has been constituted with the following members. The Convener of the committee Sri Ch. Soma Raju will look after the website committee activities in the institution. The Press & Publication Committee plays a crucial role in managing and disseminating information both within the institution and to the external community.

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4.	Dr. P. Prasanna Kumari	Botany	Member
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6.	Dr. U. Sri Rama Raju	Telugu	Member
7.	Sri M. Zaheer Ahmed	Superintendent	Member

Roles & Functions:

- Oversee the creation, editing, and distribution of the college magazine and newsletters.
- Manage the publication of academic and research journals with high academic standards and follow ethical publication practices.
- Draft and disseminate press releases to local and national media to announce significant events, achievements, and developments within the college.
- Promote college events such as seminars, conferences, cultural programs, and sports activities through various media channels.
- Encourage students and faculty members to contribute articles, research papers, and other content for publication.


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Dt: 13-07-2021

CIRCULAR

All the Press & publication committee members are requested to attend the meeting to be held on 15-07-2021 at 11AM at the IQAC Chamber without fail.

Agenda:

1. Discussion on creation and editing themes and content of college magazine strategy for the upcoming editions.
2. Planning outreach activities to engage students and faculty in publication opportunities.

S.No.	Name Of The Faculty	Department	Designation
1.	Dr.B.S. Santha Kumari	Principal	Chairperson
2.	Sri Ch. Soma Raju	Physics	Convener
3.	Sri A.V.R. Gajapathi Raju	Chemistry	Member
4.	Dr. P. Prasanna Kumari	Botany	Member
5.	Dr. B. Padmaja	Zoology	Member
6.	Dr. U. Sri Rama Raju	Telugu	Member
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Dt: 15-07-2021

Minutes of the Meeting

The meeting of the Press & publication committee was held in the IQAC chamber on 15-07-2021 at 11AM at the IQAC Chamber without fail.

Agenda:

1. Discussion on creation and editing themes and content of college magazine strategy for the upcoming editions.
2. Planning outreach activities to engage students and faculty in publication opportunities.

Resolutions:

1. Resolves to develop a comprehensive strategy for the creation and editing of themes and content for the college magazine for the upcoming editions.
2. Resolves to plan and implement outreach activities aimed at engaging students and faculty in publication opportunities.

S.No.	Name Of The Faculty	Department	Designation	Signature
1.	Dr.B.S. Santha Kumari	Principal	Chairperson	
2.	Sri Ch. Soma Raju,	Physics	Convener	
3.	Sri A.V.R. Gajapathi Raju	Chemistry	Member	
4.	Dr. P. Prasanna Kumari,	Botany	Member	
5.	Dr. B. Padmaja,	Zoology	Member	
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Dt: 08-02-2022


CIRCULAR

All the Press & publication committee members are requested to attend the meeting to be held on 10-02-2022 at 11AM at the IQAC Chamber without fail.

Agenda:

1. Assignment of editorial roles and responsibilities for the next academic year.
2. Review of outreach activities conducted during the current year and their effectiveness.

S.No.	Name Of The Faculty	Department	Designation
1.	Dr.B.S. Santha Kumari	Principal	Chairperson
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Dt: 10-02-2022

Minutes of the Meeting

The meeting of the Press & publication committee was held in the IQAC chamber on 10-02-2022 at 11A.M.

Agenda:

1. Assignment of editorial roles and responsibilities for the next academic year.
2. Review of outreach activities conducted during the current year and their effectiveness.

Resolutions:

1. Compilation of a list of all outreach activities conducted, including workshops, seminars, writing contests, and promotional campaigns.
2. Gathering feedback from students and faculty on their experiences with the outreach activities.

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1.	Dr. B.S. Santha Kumari	Principal	Chairperson	
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4.	Dr. P. Prasanna Kumari,	Botany	Member	
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Dt: 08-07-2020

Academic Year 2020-2021

OFFICE ORDER

PRESS & PUBLICATION COMMITTEE

Press & publication committee has been constituted with the following members. The Convener of Sri Ch. Soma Raju will look after the website committee activities in the institution. The Press & Publication Committee plays a crucial role in managing and disseminating information both within the institution and to the external community.

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7.	Sri M. Zaheer Ahmed	Superintendent	Member

Roles & Functions:

- Oversee the creation, editing, and distribution of the college magazine and newsletters.
- Manage the publication of academic and research journals with high academic standards and follow ethical publication practices.
- Draft and disseminate press releases to local and national media to announce significant events, achievements, and developments within the college.
- Promote college events such as seminars, conferences, cultural programs, and sports activities through various media channels.
- Encourage students and faculty members to contribute articles, research papers, and other content for publication.

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Dt: 15-07-2020

CIRCULAR

All the Press & publication committee members are requested to attend the meeting to be held on 17-07-2020 at 11AM at the IQAC Chamber without fail.

Agenda:

1. Overview of the Press & Publication Committee's roles and objectives, considering COVID-19 safety measures.
2. Establishment of guidelines for maintaining high academic standards and ethical publication practices amidst COVID-19.
3. Coordination with event organizers to ensure virtual attendance and participation

S.No.	Name Of The Faculty	Department	Designation
1.	Dr. B.S. Santha Kumari	Principal	Chairperson
2.	Sri Ch.J. Soma Raju	Physics	Convener
3.	Sri A.V.R. Gajapathi Raju	Chemistry	Member
4.	Dr. P. Prasanna Kumari	Botany	Member
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7.	Sri M. Zaheer Ahmed	Superintendent	Member

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Dt: 17-07-2020

Minutes of the Meeting

The meeting of the Press & publication committee was held in the IQAC chamber on 17-07-2020 at 11AM at the IQAC Chamber without fail.

Agenda:

1. Overview of the Press & Publication Committee's roles and objectives, considering COVID-19 safety measures.
2. Coordination with event organizers to ensure virtual attendance and participation

Resolutions:

1. Resolve to assess the impact of COVID-19 on traditional operations and identify necessary adjustments.
2. Establish clear communication channels with event organizers to understand virtual event logistics and requirements.

S.No.	Name Of The Faculty	Department	Designation	Signature
1.	Dr.B.S. Santha Kumari	Principal	Chairperson	
2.	Sri Ch.J. Soma Raju,	Physics	Convener	
3.	Sri A.V.R. Gajapathi Raju	Chemistry	Member	
4.	Dr. P. Prasanna Kumari,	Botany	Member	
5.	Dr. B. Padmaja,	Zoology	Member	
6.	Dr. U. Sri Rama Raju	Telugu	Member	
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Dt: 06-02-2021

CIRCULAR

All the Press & publication committee members are requested to attend the meeting to be held on 08-02-2021 at 11AM at the IQAC Chamber without fail.

Agenda:

1. Overview of the Press & Publication Committee's roles and objectives, considering COVID-19 safety measures.
2. Coordination with event organizers to ensure virtual attendance and participation

S.No.	Name Of The Faculty	Department	Designation
1.	Dr. B.S. Santha Kumari	Principal	Chairperson
2.	Sri Ch.J. Soma Raju,	Physics	Convener
3.	Sri A.V.R. Gajapathi Raju	Chemistry	Member
4.	Dr. P. Prasanna Kumari,	Botany	Member
5.	Dr. B. Padmaja,	Zoology	Member
6.	Dr. U. Sri Rama Raju	Telugu	Member
7.	Sri M. Zaheer Ahmed	Superintendent	Member

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Dt: 08-02-2021

Minutes of the Meeting

The meeting of the Press & publication committee was held in the IQAC chamber on 08-02-2021 at 11A.M.

Agenda:

1. Overview of the Press & Publication Committee's roles and objectives, considering COVID-19 safety measures.
2. Coordination with event organizers to ensure virtual attendance and participation

Resolutions:

1. Discussion on the impact of COVID-19 on content creation, editing, distribution, and overall publication processes.
2. Overview of virtual events conducted during the COVID-19 period and their outcomes.

S.No.	Name Of The Faculty	Department	Designation	Signature
1.	Dr. B.S. Santha Kumari	Principal	Chairperson	Bsk
2.	Sri Ch.J. Soma Raju,	Physics	Convener	Ch.J. Soma Raju
3.	Sri A.V.R. Gajapathi Raju	Chemistry	Member	A.V.R. Gajapathi Raju
4.	Dr. P. Prasanna Kumari,	Botany	Member	P.P. Kumari
5.	Dr. B. Padmaja,	Zoology	Member	B. Padmaja
6.	Dr. U. Sri Rama Raju	Telugu	Member	U. Sri Rama Raju
7.	Sri M. Zaheer Ahmed	Superintendent	Member	M. Zaheer Ahmed

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Dt: 08-07-2019

Academic Year 2019-2020

OFFICE ORDER

Press & publication committee

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1.	Sri. M.V. Raghupathi Raju	Principal	Chairperson
2.	Sri Ch.J. Soma Raju	Physics	Convener
3.	Sri A.V.R. Gajapathi Raju	Chemistry	Member
4.	Dr. P. Prasanna Kumari	Botany	Member
5.	Dr. B. Padmaja	Zoology	Member
6.	Dr. U. Sri Rama Raju	Telugu	Member
7.	Sri M. Zaheer Ahmed	Superintendent	Member

Roles & Functions:

- Oversee the creation, editing, and distribution of the college magazine and news letters.
- Manage the publication of academic and research journals with high academic standards and follow ethical publication practices.
- Draft and disseminate press releases to local and national media to announce significant events, achievements, and developments within the college.
- Promote college events such as seminars, conferences, cultural programs, and sports activities through various media channels.
- Encourage students and faculty members to contribute articles, research papers, and other content for publication.

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Dt: 15-07-2019

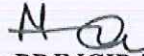
CIRCULAR

All the Press & publication committee members are requested to attend the meeting to be held on 17-07-2019 at 11AM at the IQAC Chamber without fail.

Agenda:

1. Discussion on strategies for increasing student and faculty contributions for creation, editing and design.
2. Identifying potential contributors and encouraging submissions from faculty and students.
3. Planning outreach activities, such as writing contests and recognition programs.

S.No.	Name Of The Faculty	Department	Designation
1.	Sri. M.V. Raghupathi Raju	Principal	Chairperson
2.	Sri Ch.J. Soma Raju	Physics	Convener
3.	Sri A.V.R. Gajapathi Raju	Chemistry	Member
4.	Dr. P. Prasanna Kumari	Botany	Member
5.	Dr. B. Padmaja	Zoology	Member
6.	Dr. U. Sri Rama Raju	Telugu	Member
7.	Sri M. Zaheer Ahmed	Superintendent	Member


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Dt: 17-07-2019

Minutes of the Meeting

The meeting of the Press & publication committee was held in the IQAC chamber on 17-07-2019 at 11AM at the IQAC Chamber without fail.

Agenda:

1. Discussion on strategies for increasing student and faculty contributions for creation, editing and design.
2. Identifying potential contributors for academic & research journals and encouraging submissions from faculty and students.
3. Planning outreach activities, such as writing contests and recognition programs.

Resolutions:

1. Resolves to identify potential contributors for academic and research journals and actively encourage submissions from both faculty and students.
2. Resolves to plan and execute outreach activities, including writing contests and recognition programs, to foster a culture of writing and publication within the college community.

S.No.	Name Of The Faculty	Department	Designation	Signature
1.	Sri. M.V. Raghupathi Raju	Principal	Chairperson	
2.	Sri Ch. J. Soma Raju	Physics	Convener	
3.	Sri A.V.R. Gajapathi Raju	Chemistry	Member	
4.	Dr. P. Prasanna Kumari	Botany	Member	
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Dt: 10-02-2020

CIRCULAR

All the Press & publication committee members are requested to attend the meeting to be held on 12-02-2020 at 11AM at the IQAC Chamber without fail.

Agenda:

1. Review of the current year's efforts to identify and encourage contributors.
2. Creation of a comprehensive calendar of outreach activities for the upcoming academic year.

S.No.	Name Of The Faculty	Department	Designation
1.	Dr. G. David Living Stone	Principal	Chairperson
2.	Sri Ch.J. Soma Raju	Physics	Convener
3.	Sri A.V.R. Gajapathi Raju	Chemistry	Member
4.	Dr. P. Prasanna Kumari	Botany	Member
5.	Dr. B. Padmaja	Zoology	Member
6.	Dr. U. Sri Rama Raju	Telugu	Member
7.	Sri M. Zaheer Ahmed	Superintendent	Member

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DANTULURI NARAYANA RAJU COLLEGE

(Autonomous)

BHIMAVARAM, W.G.DIST, ANDHRA PRADESH, INDIA, PIN- 534202.

(Accredited at 'B⁺⁺' level by NAAC)

(Affiliated to Adikavi Nannaya University, Rajamahendravaram)

Dt: 12-02-2020

Minutes of the Meeting

The meeting of the Press & publication committee was held in the IQAC chamber on 12-02-2020 at 11A.M.

Agenda:

1. Review of the current year's efforts to identify and encourage contributors
2. Creation of a comprehensive calendar of outreach activities for the upcoming academic year

Resolutions:

1. Resolves to conduct a thorough review of the current year's efforts to identify and encourage contributors for academic and research journals.
2. Resolves to create a comprehensive calendar of outreach activities such as writing contests, recognition programs, workshops, and seminars.

S.No.	Name Of The Faculty	Department	Designation	Signature
1.	Dr. G.David Living Stone	Principal	Chairperson	
2.	Sri Ch.J. Soma Raju	Physics	Convener	
3.	Sri A.V.R. Gajapathi Raju	Chemistry	Member	
4.	Dr. P. Prasanna Kumari	Botany	Member	
5.	Dr. B. Padmaja	Zoology	Member	
6.	Dr. U. Sri Rama Raju	Telugu	Member	
7.	Sri M. Zaheer Ahmed	Superintendent	Member	

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DANTULURI NARAYANA RAJU COLLEGE
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A College with Potential for Excellence & Accredited at 'A' Level by NAAC

Dt: 08-07-2018


Academic Year 2018-2019
OFFICE ORDER
Press & publication committee

Press & publication committee has been constituted with the following members. The Convener of the committee Sri Ch. Soma Raju will look after the website committee activities in the institution. The Press & Publication Committee plays a crucial role in managing and disseminating information both within the institution and to the external community.

S.NO.	NAME OF THE FACULTY	DEPARTMENT	DESIGNATION
1.	Dr. K.V.V.A.P.T. Surya Rao	Principal	Chairperson
2.	Sri Ch.J. Soma Raju	Physics	Convener
3.	Sri A. V.R. Gajapathi Raju	Chemistry	Member
4.	Dr. P. Prasanna Kumari	Botany	Member
5.	Dr. B. Padmaja	Zoology	Member
6.	Dr. U. Sri Rama Raju	Telugu	Member
7.	Sri M. Zaheer Ahmed	Superintendent	Member

Roles & Functions:

- Oversee the creation, editing, and distribution of the college magazine and newsletters.
- Manage the publication of academic and research journals with high academic standards and follow ethical publication practices.
- Draft and disseminate press releases to local and national media to announce significant events, achievements, and developments within the college.
- Promote college events such as seminars, conferences, cultural programs, and sports activities through various media channels.
- Encourage students and faculty members to contribute articles, research papers, and other content for publication.


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Dt: 16-07-2018

CIRCULAR

All the Press & publication committee members are requested to attend the meeting to be held on 18-07-2018 at 11AM at the IQAC Chamber without fail.


Agenda:

1. Assignment of roles and responsibilities for college magazine newsletters content creation, editing, and design.
2. Discussion on drafting a schedule for press releases throughout the academic year.
3. Developing promotional strategies for college events.

S.NO.	NAME OF THE FACULTY	DEPARTMENT	DESIGNATION
1.	Dr. K.V.V.A.P.T. Surya Rao	Principal	Chairperson
2.	Sri Ch.J. Soma Raju	Physics	Convener
3.	Sri A.V.R. Gajapathi Raju	Chemistry	Member
4.	Dr. P. Prasanna Kumari	Botany	Member
5.	Dr. B. Padmaja	Zoology	Member
6.	Dr. U. Sri Rama Raju	Telugu	Member
7.	Sri M. Zaheer Ahmed	Superintendent	Member

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A College with Potential for Excellence & Accredited at 'A' Level by NAAC

Dt: 18-07-2018

Minutes of the Meeting

The meeting of the Press & publication committee was held in the IQAC chamber on 18-07-2018 at 11AM at the IQAC Chamber without fail.

Agenda:

1. Assignment of roles and responsibilities for college magazine newsletters content creation, editing, and design.
2. Discussion on drafting a schedule for press releases throughout the academic year.
3. Developing promotional strategies for college events.

Resolutions:

1. It is resolved to assign responsibilities include coordinating with the printing service, managing digital distribution channels, and ensuring timely delivery to the college community.
2. It resolves to develop effective promotional strategies for all major college events
3. It is resolved to collaborate with local media for event coverage.

S.NO.	NAME OF THE FACULTY	DEPARTMENT	DESIGNATION	SIGNATURE
1.	Dr. K.V.V.A.P.T. Surya Rao	Principal	Chairperson	
2.	Sri Ch.J. Soma Raju	Physics	Convener	
3.	Sri A.V.R. Gajapathi Raju	Chemistry	Member	
4.	Dr. P. Prasanna Kumari	Botany	Member	
5.	Dr. B. Padmaja	Zoology	Member	
6.	Dr. U. Sri Rama Raju	Telugu	Member	
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Dt: 07-01-2019

CIRCULAR

All the Press & publication committee members are requested to attend the meeting to be held on 09-01-2019 at 11AM at the IQAC Chamber without fail.

Agenda:

1. Evaluate the performance of the current year's content creation, editing, and design teams.
2. Discuss and draft a new schedule for press releases throughout the upcoming academic year.

S.NO.	NAME OF THE FACULTY	DEPARTMENT	DESIGNATION
1.	Sri. M.V. Raghupathi Raju	Principal	Chairperson
2.	Sri Ch.J. Soma Raju	Physics	Convener
3.	Sri A.V.R. Gajapathi Raju	Chemistry	Member
4.	Dr. P. Prasanna Kumari	Botany	Member
5.	Dr. B. Padmaja,	Zoology	Member
6.	Dr. U. Sri Rama Raju	Telugu	Member
7.	Sri M. Zaheer Ahmed	Superintendent	Member

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Dt: 09-01-2019

Minutes of the Meeting

The meeting of the Press & publication committee was held in the IQAC chamber on 09-01-2019 at 11A.M.

Agenda:

1. Evaluate the performance of the current year's content creation, editing, and design teams.
2. Discuss and draft a new schedule for press releases throughout the upcoming academic year.

Resolutions:

1. Conduct a comprehensive review of the contributions from the content creation team, focusing on the quality, relevance, and diversity of the content.
2. Analyze the effectiveness of the current year's press release schedule, identifying successful practices and areas needing improvement.

S.NO	NAME OF THE FACULTY	DEPARTMENT	DESIGNATION	SIGNATURE
1.	Sri. M.V. Raghupathi Raju	Principal	Chairperson	
2.	Sri Ch.J. Soma Raju	Physics	Convener	
3.	Sri A.V.R. Gajapathi Raju	Chemistry	Member	
4.	Dr. P. Prasanna Kumari	Botany	Member	
5.	Dr. B. Padmaja	Zoology	Member	
6.	Dr. U. Sri Rama Raju	Telugu	Member	
7.	Sri M. Zaheer Ahmed	Superintendent	Member	

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