



**D.N.R.COLLEGE (AUTONOMOUS), BHIMAVARAM – 534 202**

**IQAC COMMITTEE MEETING NOTICE**

There will be a meeting of the members of IQAC Committee of D.N.R.College (Autonomous), Bhimavaram 15-05-2018 at 10:30am in Principal's Chamber to discuss the following agenda. Hence all the members concerned are requested to attend the meeting without fail.

**AGENDA:**

- Subject No.1: To discuss the introduction of New Courses at Undergraduate level.
- Subject No.2: To review the functioning of existing Value Added Courses
- Subject No.3: To discuss the procedure for collection of feedback on Curriculum
- Subject No.4: To review the existing teaching plans
- Subject No.5: To discuss and prepare academic plan for the Academic Year 2018-19
- Subject No.6: To discuss the initiatives to be taken for the enhancement of quality teaching.
- Subject No.7: To discuss and review the concept of Seed Money.
- Subject No.8: To discuss the steps to be taken to motivate the faculty towards publications.
- Subject No.9: To discuss the existing NSS and NCC activities.
- Subject No.10: To review the Pass percentage of the students
- Subject No.11: To review the Games and Sports activities.
- Subject No.12: To review the existing Physical facilities available in the college.
- Subject No.13: Any other item with the permission of the Chairman.

Signature of the Principal

*B.S.*  
**PRINCIPAL  
D.N.R. COLLEGE  
BHIMAVARAM,**

Copy to:

1. The members of the IQAC Committee
2. The Secretary & Correspondent for information
3. The Office Superintendent for information
4. File



# D.N.R.COLLEGE (AUTONOMOUS), BHIMAVARAM - 534 202

## MINUTES OF THE IQAC COMMITTEE MEETING NOTICE

Minutes of the meeting of the members of IQAC Committee of D.N.R.College (Autonomous), Bhimavaram held on 15-05-2018 at 10:30am in Principal's Chamber. Members of the Committee have participated in the meeting discussions and unanimously passed the following resolutions.

### MEMBERS PRESENT:

<u>S.No.</u>	<u>Name</u>	<u>Desingation</u>	<u>Signature</u>
01.	Dr. B.S.Santha Kumari, Principal	Chair Person	
02.	Sri K.Somayya	Coordinator	
03.	Sri V.Ratna Sekhar	Member	
04.	Sri M.V.N.Bhaskara Raju	Member	
05.	Sri M.Lakshminarayana Raju	Member	
06.	Dr. U.Madhuri	Member	
07.	Sri B.Suryanarayana Murthy	Member	
08.	Sri G.V.Nageswara Rao	Member	
09.	Dr. A.V.Naga Varma	Member	
10.	Sri P.Rama Krishnam Raju	Governing Body Member	
11.	Sri A.Surendra	Governing Body Member	
12.	Dr. A.Krishna Mohan	Member	
13.	Ms. E.Tejaswani	Student Member	
14.	Sri P.Hari Krishnam Raju	Member	
15.	Sri N.Venkata Rama Raju	Industrialist	

### RESOLUTIONS:

**Subject No.1:** To discuss the introduction of New Courses at Undergraduate level.

**Resolution No.1:** Discussed in detailed and resolved to introduce Add-on course in B.Com.

**Subject No.2:** To review the functioning of existing Value Added Courses.

**Resolution No.2:** Discussed thoroughly the existing Value Added Courses and found to be satisfactory.

**Subject No.3:** To discuss the procedure for the collection of feedback on Curriculum.



**Resolution No.3:** Discussed in detailed and resolved to continue the previous procedure for the collection of feedback system that was followed in the previous years.

**Subject No.4:** To review the existing teaching plans.

**Resolution No.4:** Reviewed the existing teaching plans and found to be satisfactory.

**Subject No.5:** To discuss and prepare academic plan for the Academic Year 2018-19.

**Resolution No.5:** Discussed thoroughly the academic plans and resolved to update the said plans duly accommodating CRTP programmes.

**Subject No.6:** To discuss the initiatives to be taken for the enhancement of quality of teaching.

**Resolution No.6:** Discussed and resolved to take further steps to improve the quality of teaching.

**Subject No.7:** To review the implementation of Seed Money.

**Resolution No.7:** Reviewed and found to be satisfactory about the existing implementation of Seed Money.

**Subject No.8:** To discuss the steps to be taken to motivate the faculty towards publications.

**Resolution No.8:** Discussed and resolved to encourage the faculty towards publications in reputed and recognized journals.

**Subject No.9:** To discuss the existing NSS and NCC activities.

**Resolution No.9:** Discussed in detailed and resolved to issue directions to the NSS Programme Officers and NCC Officer to conduct more no. of related activities.

**Subject No.10:** To review the Pass percentage of the students.

**Resolution No.10:** Reviewed the Pass percentage of the students of the passed out students and found to be satisfactory. Also resolved to conduct remedial coaching classes to the slow learners of 1<sup>st</sup> and 2<sup>nd</sup> year Degree students and 1<sup>st</sup> year PG students.

**Subject No.11:** To review the Games and Sports activities.

**Resolution No.11:** Reviewed the Games and Sports activities that were conducted during the previous academic year. Also resolved to encourage the students to participate in competitions of National and International levels.

**Subject No.12:** To review the existing Physical facilities available in the college.

**Resolution No.12:** Reviewed the existing Physical facilities available in the college and found to be satisfactory. Also resolved to acquire more no. of Computers to maintain Student and Computer ratio as 1:1 in Computer Practicals Lab.

  
Chairperson  
D.N.R. COLLEGE  
BHIMAVARAM.



## **D.N.R.COLLEGE (AUTONOMOUS), BHIMAVARAM - 534 202**

### **ACTION TAKEN REPORT OF THE IQAC COMMITTEE**

In pursuance to the minutes of the meeting of the members of IQAC Committee of D.N.R.College (Autonomous), Bhimavaram held 15-05-2018 at 10:30am, the Action Taken Report is submitted as under.

1. In response to the Resolution No.1 of IQAC Committee meeting held on dt. 15-05-2018 at 10:30am "Logistics Management" has been introduced in 2<sup>nd</sup> year B.Com Curriculum as Add-on Course.
2. In response to the Resolution No.3 of IQAC Committee meeting held on dt. 15-05-2018 at 10:30am the Principal has issued directions to the team of faculty members to follow the previous Feedback system and to make arrangements accordingly.
3. In response to the Resolution No.5 of IQAC Committee meeting held on dt. 15-05-2018 at 10:30am the Dean, Academic Affairs has been advised to update the academic plan by incorporating CRTP with the consultation of the Heads of the respective departments and also Placements department.
4. In response to the Resolution No.6 of IQAC Committee meeting held on dt. 15-05-2018 at 10:30am the Heads of the respective departments are advised to make use of the ICT equipment in classroom teaching.
5. In response to the Resolution No.8 of IQAC Committee meeting held on dt. 15-05-2018 at 10:30am the Principal of the College has wrote a letter to the College management to provide financial assistance to the faculty as motivating step towards publications.
6. In response to the Resolution No.9 of IQAC Committee meeting held on dt. 15-05-2018 at 10:30am the Principal has issued instructions to the NSS Programme Officers and NSS Officer to conduct more no. of Social Extension Programmes and Nation Building activities. Accordingly these officers commenced the related programmes.
7. In response to the Resolution No.10 of IQAC Committee meeting held on dt. 15-05-2018 at 10:30am the Principal has issued instructions to all Heads of the Departments of both UG and PG levels to conduct Remedial Coaching Classes to slow learners. Accordingly Time Table is also prepared.
8. In response to the Resolution No.11 of IQAC Committee meeting held on dt. 15-05-2018 at 10:30am the management of the college has issued instructions to the Head,

Dept., of Physical Education to motivate the students to participate in competitions at National and International levels. The management has accepted to offer the financial assistance in this regard.

9. In response to the Resolution No.12 of IQAC Committee meeting held on dt. 15-05-2018 at 10:30am the management has accorded permission to acquire required no. of Computers and accordingly the Principal purchased the same.

*BA*  
PRINCIPAL  
PRINCIPAL  
D.N.R. COLLEGE  
BHIMAVARAM.





**D.N.R.COLLEGE (AUTONOMOUS), BHIMAVARAM – 534 202**

**IQAC COMMITTEE MEETING NOTICE**

There will be a meeting of the members of IQAC Committee of D.N.R.College (Autonomous), Bhimavaram on 02-05-2019 at 11:00 am in Principal's Chamber to discuss the following agenda. Hence all the members concerned are requested to attend the meeting without fail.

**AGENDA:**

**Subject No.1:** To review the status of academic and support facilities.

**Subject No.2:** To review the progress of Placements Training Programme.

**Subject No.3:** To review the steps that are being taken for career counseling.

**Subject No.4:** To review the functioning of Library.

**Subject No.5:** To review the progress of Faculty Development Programmes conducted.

**Subject No.6:** To review the Financial assistance offered by the management to the faculty to improve their academic excellence.


**Subject No.7:** To review the IQAC contributions and initiatives to improve the academic excellence in the college.

**Subject No.8:** To review the steps that are being taken to maintain Code of Conduct in the college.

**Subject No.9:** To review the Service Rules applicable to the staff working in the college.

**Subject No.10:** To discuss the steps to be taken to motivate the students towards progression to Higher Education.

**Subject No. 11.** Any other item with the permission of the Chairman.

  
Signature of the Principal  
**PRINCIPAL**  
**D.N.R. COLLEGE**  
**BHIMAVARAM.**

Copy to:

1. The members of the IQAC Committee
2. The Secretary & Correspondent for information
3. The Office Superintendent for information
4. File



## D.N.R.COLLEGE (AUTONOMOUS), BHIMAVARAM - 534 202

### MINUTES OF THE IQAC COMMITTEE MEETING NOTICE

Minutes of the meeting of the members of IQAC Committee of D.N.R.College (Autonomous), Bhimavaram held 02-05-2019 at 11:00 in Principal's Chamber. Members of the Committee have participated in the meeting discussions and unanimously passed the following resolutions.

#### MEMBERS PRESENT:

<u>S.No.</u>	<u>Name</u>	<u>Desingation</u>	<u>Signature</u>
01.	Dr. B.S.Santha Kumari, Principal	Chair Person	B.S.S.
02.	Sri K.Somayya	Coordinator	U. Sanyal
03.	Sri V.Ratna Sekhar	Member	V. Ratna Sekhar
04.	Sri M.V.N.Bhaskara Raju	Member	M.V.N.
05.	Sri M.Lakshminarayana Raju	Member	M.L.
06.	Dr. U.Madhuri	Member	U. Madhuri
07.	Sri B.Suryanarayana Murthy	Member	B.S. Murthy
08.	Sri G.V.Nageswara Rao	Member	G.V.N.
09.	Dr. A.V.Naga Varma	Member	A.V.N.
10.	Sri P.Rama Krishnam Raju	Governing Body Member	P.R.K.
11.	Sri A.Surendra	Governing Body Member	A.S.
12.	Dr. A.Krishna Mohan	Member	A.K.M.
13.	Ms. E.Tejaswani	Student Member	E. Tejaswani
14.	Sri P.Hari Krishnam Raju	Member	P. Hari Krishnam Raju
15.	Sri N.Venkata Rama Raju	Member	N. Venkata Rama Raju

#### RESOLUTIONS:

**Subject No.1:** To review the status of academic and support facilities.

**Resolution No.1:** Reviewed the status of academic and support facilities and found to be satisfactory. Also resolved to keep the library open in the morning session of every Sunday.

**Subject No.2:** To review the progress of Placements Training Programme.



**Resolution No.2:** Reviewed the progress of Placement Training Programme and resolved to give additional coaching in Soft Skills and Aptitude areas.

**Subject No.3:** To review the steps that are being taken for career counseling.

**Resolution No.3:** Reviewed the steps that are being taken for career counseling and resolved to arrange one special classes to the students covering the career opportunities available in the market.

**Subject No.4:** To review the functioning of Library.

**Resolution No.4:** Reviewed the functioning of the Library and found to be satisfactory and resolved to extend the library usage time for further half-an-hour.

**Subject No.5:** To review the progress of Faculty Development Programmes conducted.

**Resolution No.5:** Reviewed the progress of Faculty Development Programmes already conducted and also resolved to conduct FDP programme covering Skill Enhancement Courses.

**Subject No.6:** To review the Financial assistance offered by the management to the faculty to improve their academic excellence.

**Resolution No.6:** Reviewed the Financial assistance extended to the faculty and found to be satisfactory. Resolved to convey thanks and to request the management to continue the same for the years to come.

**Subject No.7:** To review the IQAC contributions and initiatives to improve the academic excellence in the college.

**Resolution No.7:** Reviewed the IQAC contributions and Initiatives that are made/taken by the IQAC. The contributions and initiatives of IQAC for the academic year 2018-19 are as under.

1. Recommended to the Academic council to introduce Skill Oriented Courses.
2. Recommended to Dean, Academic Affairs to prepare Academic Plan by giving weightage to the time slot covering Skill Oriented courses.
3. Recommended to the Academic Council to give weightage to the students attendance.
4. Resolved to conduct Webinars covering the Skill Oriented courses.
5. Resolved to conduct Academic Audit by appointing External Peer Team in this regard.

**Subject No.8:** To review the steps that are being taken to maintain Code of Conduct in the college.

**Resolution No.8:** Reviewed the steps that are being taken to maintain the Code of Conduct in the college and found to be satisfactory.


**Subject No.9:** To review the Service Rules applicable to the staff working in the college.



**Resolution No.9:** Reviewed the Service Rules applicable to the staff working in the college and found to be satisfactory.

**Subject No.10:** To discuss the steps to be taken to motivate the students towards progression to Higher Education.

**Subject No.10:** Discussed in detailed the steps to be taken to motivate the students towards progress to higher education. In this connection it is resolved to conduct free coaching classes to the final year passed out students who are willing pursue higher studies.

  
Chairperson.  
PRINCIPAL  
D.N.R. COLLEGE  
BHIMAVARAM,



**D.N.R.COLLEGE (AUTONOMOUS), BHIMAVARAM – 534 202**

**ACTION TAKEN REPORT OF THE IQAC COMMITTEE**

In pursuance to the minutes of the meeting of the members of IQAC Committee of D.N.R.College (Autonomous), Bhimavaram held on 02-05-2019 at 11:00, the Action Taken Report is submitted as under.

1. In response to the Resolution No.1 of IQAC Committee meeting held on dt. 02-05-2019 at 11:00 the Principal has given instruction in written to the Librarians to keep the Library in the morning session of every Sunday.
2. In response to the Resolution No.3 of IQAC Committee meeting held on dt. 02-05-2019 at 11:00 the Principal has issued directions to the Dean Academic Affairs to conduct Career Counseling classes with the consultation Placements team of our college.
3. In response to the Resolution No.4 of IQAC Committee meeting held on dt. 02-05-2019 at 11:00 the Principal has given written instruction to the Librarian to extend the library timings for additional half-an-hour.
4. In response to the Resolution No.5 of IQAC Committee meeting held on dt. 02-05-2019 at 11:00 the Principal has given instructions to the Dean, Academic Affairs to conduct FDP programmes covering Skill based courses with the consultation of IQAC and Placements Cell.
5. In response to the Resolution No.7 of IQAC Committee meeting held on dt. 02-05-2019 at 11:00 the Principal of the College has taken all required steps. Further, External Peer Team has also been constituted with the Principals of other Colleges.
6. In response to the Resolution No.10 of IQAC Committee meeting held on dt. 02-05-2019 at 11:00 the Principal has issued instructions to the Heads of the respective departments to prepare study material and to conduct Coaching Classes to the final year passed out students to enable them to join in higher studies.

*B.V.V.*  
-PRINCIPAL  
PRINCIPAL  
D.N.R. COLLEGE  
BHIMAVARAM