



DANTULURI NARAYANA RAJU COLLEGE

(Autonomous)

BHIMAVARAM, W.G.DIST, ANDHRA PRADESH, INDIA, PIN- 534202.

(Accredited at 'B⁺⁺' level by NAAC)

(Affiliated to Adikavi Nannaya University, Rajamahendravaram)

CIRCULAR

Dt: 10/09/2022

There will be a meeting IQAC Committee today at 11:00 P.M on 14/09/2022 in Principal's Chamber to discuss the following agenda. All the members are requested to attend without fail.

Agenda:

1. To review the Admissions work of I year UG.
2. To review the class work relating to UG and PG.
3. To discuss the initiation of NAAC work for the 4th cycle of accreditation.
4. To reconstitute the IQAC committee.
5. A.O.B. with the permission of the chair.



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ATTENDANCE SHEET

Dt: 14/09/2022

S.NO	NAME	DESIGNATION	SIGNATURE
1	Sri. G. Moses	. Principal	
2	Sri. P. Ramakrishnam Raju	G.B. Member	
3	Dr. A. Krishna Mohan	Coordinator	
4	Dr. K. Usha Rani	Member	
5	Dr. N. Vijaya Kumar	Member	
6	Sri. K. Santosh	Member	
7	Dr. P. Prasanna Kumari	Member	



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MINUTES OF THE MEETING

Venue: Principal's Chamber

Dt: 14/09/2022.

The IQAC committee met at 11:00 AM in Principal's chamber and made the following resolutions.

1. The ongoing admission work was reviewed and necessary modifications were suggested to the office superintendent.
2. The academic activities were reviewed and it was decided to suggest all the HoD's to conduct guest lecturers in their respective departments. It was also decided to encourage teaching faculty to go for FDP programmes. The ongoing class work is reviewed and found satisfactory.
3. In order to commence the NAAC work for the 4th cycle of accreditation it was decided to appoint a steering committee.
4. It was unanimously resolved to reconstitute the IQAC committee as per the NAAC guide lines.
5. It was decided to suggest the HoD's to offer new certificate courses during this year.



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ACTION TAKEN REPORT

The following actions were imitated in accordance with the resolutions of the meetings held on 14/09/2022.

1. Additional man power was provided for certificate verification and to upload the certificates in APSCHS admissions portal.
2. HoD's were asked to arranged guest lecturers in their respective departments. The faculty members who did not attend any FDPs during this academic year were identified and they were advised to go for FDPs.
3. NAAC Steering committee was constituted with following members.

1. Dr.B.S.Santha Kumari, Principal Of Chairperson
2. Sri.M.L.Narayana Raju, Coordinator.
3. Dr.P.Prasanna Kumari - Criteria – I
4. Dr.K.Usha Rani - Criteria – II
5. Sri K.Santhosh - Criteria – III
6. Dr.M.Satyavani - Criteria – IV
7. Dr.M.V.S.Prasad - Criteria – V
8. Dr.A.Veeraiah - Criteria – VI
9. Dr. N.Vijaya Kumar - Criteria – VII



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4. IQAC committee was reconstituted with the following members.

Dr. B.S.Santha Kumari	Chair Person
Sri. K.Somayya	Coordinator
Sri. V.Ratna Sekhar	Member
Sri. M.B.R.Bhaskar Raju	Member
Sri. M.L.N.Raju	Member
Dr. U.Madhuri	Member
Sri. M.Satyanarayana Murty	Member
Sri. G.V.Nageswara Rao	Member
Dr. A.V.Naga Varma	Member
Sri. P.Rama Krishnam Raju	Member
Sri. A.Surendra	Member
Dr. A.Krishna Mohan	Member
Ms.Eedi. Tejaswani,Reg.No.121110024(Student)	Member
Sri. P.Harikrishnam Raju	Member
Sri. N.Venkata Rama Raju	Member

5. HoD's were instructed to offer the following certificate course. They were also instructed to design the syllabus, models question papers etc. for the certificate courses.



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CIRCULAR

Dt: 15/03/2023

There will be a meeting IQAC Committee today at 3:30 P.M in Principal's Chamber to discuss the following agenda. All the members are requested to attend without fail.

Agenda:

1. To review the on going class work of UG &PG
2. To discuss the examination schedule for UG programmes.
3. To discuss the progress of placements in the campus.
4. To discuss the progress of NSS units.
5. A.O.B. with the permission of the chair.



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ATTENDANCE SHEET

Dt: 15/03/2023

S. NO	NAME	DESIGNATION	SIGNATURE
1.	Dr. B.S.Santha Kumari	Chair Person	<i>B.S.K.</i>
2.	Sri. K.Somaiah	Coordinator	<i>K. Somaiah</i>
3.	Sri. V.Ratna Sekhar	Member	<i>V. Ratna Sekhar</i>
4.	Sri. M.V.R. Bhaskar Raju	Member	<i>M.V.R. Bhaskar Raju</i>
5.	Sri. M.L.N.Raju	Member	<i>M.L.N. Raju</i>
6.	Dr. U.Madhuri	Member	<i>U. Madhuri</i>
7.	Sri. M. Satyanarayana Murty	Member	<i>M. Satyanarayana Murty</i>
8.	Sri. G.V.Nageswara Rao	Member	<i>G.V. Nageswara Rao</i>
9.	Dr. A.V.Naga Varma	Member	<i>A.V. Naga Varma</i>
10.	Sri. P.Rama Krishnam Raju	Member	<i>P. Rama Krishnam Raju</i>
11.	Sri. A.Surendra	Member	<i>A. Surendra</i>
12.	Dr. A.Krishna Mohan	Member	<i>A. Krishna Mohan</i>
13.	Ms. E. Tejaswani, Reg.No.121110024	Student Member	<i>E. Tejaswani</i>
14.	Sri. P.Harikrishnam Raju	Member	<i>P. Hari Krishnam Raju</i>
15.	Sri. N.Venkata Rama Raju	Member	<i>Absent</i>



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RESOLUTION

The IQAC committee met in the Principal's chamber today 3:30 Pm and made the following resolutions.

1. Reviewed the ongoing class work .It is decided to call for Hod's meeting to advice them to speed up the completions of syllabus.
2. It was resolved to decide the examination schedule within a week after taking the opinion of all the HoD's.
3. It was decided to invite more companies to conduct placement drive in the campus.
4. It was decided to suggest all the three NSS coordinators to conduct awareness programmes about the precautions to be taken by the people in the slums of the town and also in the adapted villages of Anakoderu.



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ACTION TAKEN REPORT

1. HoD's meeting was conducted and they were instructed to complete the syllabus at the earliest by taking extra classes on Sundays and holidays if necessary.
2. It was decided to commence the semester end examinations in the month of July and the schedule was prepared accordingly by the controller of examinations.
3. Placement officer has identified some companies in consultation with the management of the college and decided to invite them to conduct placements in the campus.
4. All the three NSS coordinators have initiated awareness camps in the adopted village Anakoderu and also in the slums of the Town. The work is highly satisfactory.



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