

DANTULURI NARAYANA RAJU COLLEGE (AUTONOMUS)

(A College with Potential for Excellence)

Syllabus for the Year - 2013-2014

Bhimavaram : W.G.Dt., A.P.

DEPARTMENT OF SOCIAL WORK (P.G.)

Semester : I	
Community : Concept, Definition, Meaning Components, Characteristics Major Forms of Community - Tribal, Rural, Urban - their features and differences	
Urban Slum Community - Characteristics, problems and Programmes C.O. concept, definition, scope	
C.O. in U.K., U.S.A., and India, models of Community organisation Strategies and Trends	
Principles of Community organisation, C.O. with other methods of Social Work	
Process of C.O. Process and steps, Role and functions of community organiser Role of NGOs	
Peoples participation - concept approaches, Obstacles	
Radical Community Organisation	
Resource mobilization	
Micro - Level Planning	
C.D. Objectives, concept, Definition	
Historical Trends;	
Forms of Community Development, Tribal, Rural and Urban	
Extension - Concept Definition	
Principles of Extension	
Programme Implementation : Institution of Panchayat Raj	
Salient features of Panchayat Raj Act Structure and function of ITDA	
Structure and functions of DRADA, UCD	
Self - help groups ((DW ACRA, DWACUA)	

Semester : I
U.H.B. : Nature and scope of Psychology in relation to Social Work Heridity and Environment : Concepts, Mechanisms.
Interplay of Heridity and Environment in shapping Human Behaviour Nature and Principles of Human Growth ment and Development
Determinents of Development - Milestones of Development, Stages of Development
Learning - Nature and Theories, Classical Conditioning, Operent Conditioning
observational learning - application of learning Principles inbehaviour Theory
Behavior Modificaion Techniques Motivation - Social and untural Dimentions of needs
Perception, Nature Process and Factors Attention, Perception set, defence Mechanisms
Personality, Meaning, Difinition, types of personality - factors influerung Persnolity Development
Psycho - Pathology - concept of abnormolity - types of abnfimality
Neuroses, Psychoses, Psychosomatic disorders, personality disorders
Psychological Testing, Nature and Types of Tests
Use of Testing in Social Work
Social basis of Behaviour : Attitudes - Formation
Changes of Attutudes
Techniques of persuasion
Propagonda and Education
Group Dynamics and group behaviours - individual in a group
Norms and conformity behaviour

Semester : III
Social Policy - concept, need, constitution basis for Social policy and Social Welfare Policy
Relationship between Social Policy and Development New Economics policy and changing concepts social Development
Welfare State - concepts, of State, Market and civil Society - Their interrelationships
Peoles participation in Development
Concepts of Sustainable Development
Models of Social Policy : Residual - Welfare, Achievement performance model
Institutional and redistributive models
changing perespectives in Social Development
S.P. and S. Planning - Social Policy formulation contribute of Research, Role of Social Work
Different Sectoral Policies and their Implication
Policies and measures concerning Social Welfare in general
Women Welfae Policies
Environmental Policies
Poverty Allivation Programmes in Paritcular
Social indicators of Development
Human Development Index
Concepts of Social Work Macro Practice and Methods
Consecutive Field Work 4-11-2013 to 30-11-2013
Field Work Guidance to the Students

Semester : III

Understanding Participation - Meaning

Principles of Participation

Knowledge, Power and participation

Participation and Governance

Development - Changing Meaning of Development, Different Approaches

Development Actors

Participatory Development - Meaning, Principles and Experiences

Gender and Development

Methodologies to facilitate Community Participation

Participatory Planning

Participatory Principles

Participatory Process and Experience

Micro Planning

Participatory Monitoring

Participatory Evaluation

Participatory Research - History and meaning

P.R. Methodologies - Principles and Implications P.R. and P.D. fn NGO Sector & case studies P.D. & P.R.

Consecutive Field Work 4-11-2013 to 30-11-2013

Semester : II

Definition goals of counselling, counselling as a tool for enhancing, Potentialities of Individual

Principles of counselling, counsellor as a professional personality burnout, self renewal, prevention of burnout

Three stage models of counselling, rapport, resistance handling resistance

Transference, counter Transference, Counselling Techniques

Theoretical background of counselling - Psychoanalytical client centred

Behaviour Modification

Aptitude and Intelligence. Roles and functions of counselling in different settings such as schools

Colleges, Vocational Guidance clinics

Child guidance clinics, Industries.

Family centered counselling, family crises Intervention

Communication definition, process and types of Communication

Verbal and Non-Verbal Communication

Channels of Non - Verbal Communication, Kinesics

Paralanguage, Proxemics, artifacts

Functions of Non-Verbal Communication. Formal and Informal Communication - Conditions for effective Communication

Patterns of Communication, Barriers to Communication

Communicating with people with special Problems

Role of Social Workers in creating an environment conducive to Communication

Semester : IV

Problems of Urban Community : Growth of Slums in Urban areas, Definition and Characteristics of Slums

Causes and consequences of growth of Slums Migration - Concept, types and causes and impact of migration ,

Urban poverty Housing

civic Ameneties in Urban areas

Pollution - types and causes

Agencies Working for Urban Community Development Agencies in Urban Community Development

UCD Project - concept, Objecties and programme,

UCD Projects of Delhi, Objectives and Programme

Services of Urban Community Various Programmes for the Urban community Development

SJSRY, DWCUA, APUSP

Programmes for women and children, Slum Dwelfers

The Scope of Social Work Practice in U.C.B. The role of Non - governmental agencies in U.C.D.

Scope and Importance of peoples participation in Urban Community Development

Factors hindering or promoting peoples participation

Consecutive Field Work 03-03-2014 to 29-03-2014

Discuss about the Field work guidelines to the sutdents

Arranged Field Trips

Field Work conferences

Semester : IV

V.O. - Concept, types and meaning and its Linkages with Government Voluntary Action concept and Trends and Problems

Registrations of Voluntary Organisations Salient features of Registration Act. 1860. F. aspects of V.O. Selection of Project area and priorities

Data based Social Survey, Programme Identification & Formulation

Programme implementation - Peoples participation voluntary Organisation - Roles and functions of Key Functionaries

M.V.O. I concept of Management, Functions and Principles, Structure, Composition and Functions of NGO

Management of administration and organisational Behaviour with special emphasis to team Building

Leadership, understanding conflict

conflict resolution, creative positive climate

Fundamentals budgeting, sources of finance

Fund raising, governmental and non governmental Income Tax Act 1961, FCRA - 1976, Accounting

Importance and significance of audit, keeping reports and returns, cost Benefit Analysis

Programme management Long term short term documentation Project Proposals, based on needs, nature of resources

Eligibility criteria, records, evaluation and research Impact analysis - Qualitative and Quantitative

Needs for public relations use of media for publicity

consecutive Field work 03-03-2014 to 29-03-2014

consecutive Field work Objectives

Surveys and Field Trips

Field work Conferences

Semester : I

Community : Concept, Definition, Meaning Components Characteristics

Major forms of Community - Tribal, rural, urban - their features and differences

Urban Slum Community - Characteristics, problems and Programmes

Community Organisation, Definition, concept, scope and principles

Community Organisation in U.K., U.S.A. and India, Models of Community Organisation

C.O. Strategies and Trends Community Organisation and its relationship with other methods of Social Work

Practice of C.O. Process and Steps, Role and functions of Community Organiser, Role of NGOs

Peoples participation - concept approaches, Obstacles

Radical Community Organisation

Resource mobilization, Micro Level Planning

C.D. - Concept, definition, objectives, historical Trends

Forms of Community Development - tribal, Rural and Urban

Extension - concept, definition and Principles

Leadership - concept, Type, role of community leadership in community organisation

Programme Implementation : Institution of Panchayat Raj, Salient features of Panchayat Raj Act

Structure and Function of ITDA

Structure and functions of DRDA, UCD

Self - help groups ((DW ACRA, DWACUA)

Semester : I

U.H.B. : Nature and scope of Psychology in relation to Social Work Heridity and Environment : Concepts, Mechanisms.

Interplay of Heridity and Environment in shapping Human Behaviour Nature and Principles of Human Growth ment and Developent

Determinents of Development - Mile stones of Development, Stages of Development Learning - Nature and Thories

Classical Conditioning , Operent conditioning and Observational learing

Application of learning principles in behaviour theory and in behaviour modification Techniques

Motivation - Social and cutural Dimentions of needs, perception - Nature, Process and Factors

Attention, Perceptual cet, deference Mechanism Personality - Meaning , Definition types of Personality

Factors influencing Personality Development : Physchopathology concept of abnormality Types of abnormality

Neuroses, Psychoses, Psychosomaticsdisorders, Personality Disorders

Psychological Testing - Nature and types of Tests - Use of Tosting in Social Work

Attitudes Formation

Changes of Attutudes through Technicpnes of Persuation

Propaganda

Education

Group Dynamics and group behaviours - individual in a group

Norms and conformity behaviour

Type of conformity

Semester : III

Social Policy - concept, need, constitution basis for Social policy and Social Welfare Policy : relationship between Social Policy and Development

New Economics policy and changing concepts of social Development and welfare state

Concepts of state, Market and civil Society - their interrelationship

Peoples participation in Development, concepts of Stainable Development

models of Social policy - Residual welfare model

Achievement performance model

Institutional Redistributive model changing perspectives in Social Development

Social Policy and social planning - Social Policy Formulation contributions of Research Role of Social Worker

Different Sectoral Policies and their Implications

Policies and measures concerning Social Welfare in general

Women Welfare policies

Environmental policies and poverty alleviation programmes

Social Indicators of Development

Human Development Index

Concepts of Social Work macro practice and methods

consecutive Field Work 29-9-14 to 31-10-2014

Explain Guidelines to the Students about Field Work

Objectives of Field work Agency

Inclvate Survey methods

Field Work confrence Every Saturday

Semester : III

Rural Community : Major features of Rural Community Physical, Economic, Social and Political structure of an Indian Village

Dominant Power elite. Rural - Urban relationships

Rural Economy : Peasant Economy. Cottage and small scale Industries. Co - Operatives -

Origin, Characteristics and principles

The role of Co - Operatives in India, Social change in rural India

Tribal Community : concept and definition of Tribes

Characteristics of Tribal Communities

Classification and distributions of Tribes in India

Family and Kinship. Social Organisation of Tribal Communities

Cultural, Social and Economic changes in Tribal Communities, Tribes in A.P.

Major features of Tribal Economy, Forms of Tribal Economy political and religious Organisations of Tribal Community

The Role of forests in Tribal Economy. Tribal problems

Major Tribal problems - social and Economic

M.T.P. - Environmental Problems of Tribals in India

Land alienation and displacement among Tribal Communities

Consecutive Field Work 29-09-2014 to 31-10-2014

Explain Guidelines for Field Work

Objectives of Field Work

Explain Surveys and Field Trips

Conferences

Semester : IV

Problems of Urban Community : Growth of Slums in Urban areas Definition and Characteristics of Slums, causes and consequences of growth of Slums

Migration - Concept, types and causes and impact of migration Urban poverty Housing, civic Ameneties in Urban areas

Pollution - types and causes

Agencies Working for Urban Community Development

Agencies in Urban Community Development

UCD Project - concept, Objecties and programme, UCD Projects of Delhi, Hyderabad

Various Programmes for the Urban Community Development

SJSRY, DWCUA, APUSP

Programmes for women and children, Slum Dulellers

The socpe of Social Work Practice in Urban community Development

The Role of Non - Government Agencies in Urban Community Development

Scope and importance of peoples Participation in Urban Community Development

Factors Ainding or promoting peoples participation

Consecutive Field Work 05-02-2015 to 04-03-2015

Explain Organizational Structure

How to Implement the programmes

Special Tasks about Field work

Confereences conducted

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Syllabus for the Academic Year 2015-2016

Department : SOCIAL WORK PG Paper : **103 DYNAMICS OF HUMAN BEHAVIOUR**

Class: M.A. PREVIOUS Semester: 1st Semester

Nature and Scope of Psychology in relation to the social work heredity and Environment; con concepts, mechanisms
Interplay of heredity and Environment in shaping Human behaviour.
Nature and Principles of human growth and development determinants of development
Mile stones of Development – Stages of development learning nature and theories.
Classical conditioning , operant conditioning , observational learning application learning principles in behaviour theory.
Behaviour modification techniques – Motivation Social and cultural dimensions of needs.
Perception, Nature, process and factors. Defence mechanisms
Personality : meaning, definition and types factors influencing personality development.
Neurones, psychoses, psychosomatic disorder, personality disorders.
Psychological testing, nature and types of tests
Use of psychological tests in social work.
Social bases of behaviour : Attitudes formation.
Changes of attitudes through techniques of perception.
Propaganda and Education.
Groups dynamics and group behaviour
Norms and conformity behaviour

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Syllabus for the Academic Year 2015-16

Department : SOCIAL WORK PG Paper : 201 COMMUNITY ORGANISATION

Class: M.A PREVIOUS Semester:IIInd Semester

Rural and urban – theories features and differences. Urban slum community – characteristics, problems and performers Community : Concept, Definition, meaning , components, characteristics, major forms of community
C.O Definition, concept, scope and principles C.O in U.K,U.S.A and India.
Models of community organisation, strategies and trends.
Community organisation and its relationship with the methods of social work.
Practice of C.O process and steps, role and functions of community organiser Role of NGOs
Peoples participation – concept, approaches and obstacles
Radical community organisation – resource mobilization micro – level planning
C.D concept, definition, objectives , historical trends, forms of C.D, Tribal, Rural and Urban
Extension concept, definitions and principles – leadership concept, types, role of community leadership in community organisation.
Programme implementation – institution of panchayat Raj
Salient features of Panchayat Act
Structure and functions of I.T.D.A
Structure and functions of D.R.D.A
Structure and functions of U.C.D
Self help groups (DWACRA, DWACUA)

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Syllabus for the Academic Year 2015-2016

Department : SOCIAL WORK PG

Class : M.A.FINAL

Semester: III

Semester

Paper : 305(b) PROGRAMMES FOR THE RURAL AND TRIBAL COMMUNITY DEVELOPMENT

Origin an development of panchayathi raj system in India. Salient features of 73 rd constitutional amendment.
Panhcayat Raj institution in A.P Structure and functions.
R.D.P Early experiments in Rural reconstruction. Srimiketon, Marthandam, Gurgoan, Bahoda etc.
Post independent projects – Nilokhari, Faridabad, Etuah , Pilot Projects etc, C.D.P – Philosophy an objectives of C.D
Community development and community organisation – poverty alleviation programmes – implementing by the cultural and state government in Rural areas
NABARD Objectives And Programmes, Role Of NABARD in Rural Development.
T.D.P : Constitutional and Legislative Programmes for the development of tribes in India.
Policies towards the tribal during post – independent period , ITDA- objectives, structure and functions.
Other agencies’ an programmes for the tribal development in India and A.P
People’s participation – meaning and importance.
Concept, objectives and role of self – help groups
PRA- Concepts, Characteristics
PRA- Methods
The use and application of PRA techniques in rural and urban communities
The scope of Social work practice in Rural and Tribal Community Development.
The role of non - Governmental agencies’ in Rural and tribal community Development.
Professional Social Practice
Consecutive Field Work – 05-10-2015 to 05-11-2015
Objectives of Field Work
Case Studies

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Syllabus for the Academic Year 2015-16

Department : SOCIAL WORK PG Paper : **205 HUMAN RIGHTS, SOCIAL JUSTICE AND SOCIAL WORK** Class: M.A PREVIOUS Semester: IIInd Semester

Human Rights, Evolution of Human Rights
Un Charter on Human Rights, International covenants and treaties, Indian position in this context.
Human Rights and Social Justice concerns in Indian Society - Inequality, Injustice in Oppression.
Social, Economic, Political structures of Indian Society.
Indian Constitution – Preamble, fundamental Rights and directives principles of State policy.
Law as an instrument of achieving social Justice in India.
Legal Aid as an instrument of Human Rights
Article review
Role of Social work in relation to Humanism
Public Interest Litigation
Human Rights and Social Justice
Role of Advocacy
Role of Social Action.
Efforts to prevent Human Rights Violation
National And International Initiatives
NHRC
Amnesty International
Civil Liberties

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Syllabus for the Academic Year 2015-2016

Department : SOCIAL WORK PG

Class : M.A.FINAL

Semester: III

Semester

Paper : **302 SOCIAL POLICY AND PLANNING**

Social policy – concept, need, constitution basis for social policy and social welfare policy. Relationship between S.P. and Development.
New Economic policy and changing concept of Social Development
Welfare state – Concepts of State Market and Civil Society their inter relationships.
People’s participation in Development.
Concept of Sustainable Development.
Models of Social policy : Residual welfare, achievement performance model
Institutional Redistributive model, changing perspectives in social development, social empathy and its benefits.
Social policy and planning social policy formation , Role of Social worker
Different Sectoral Policies
Social welfare policies and women welfare.
Environmental policies
Contributions of research
Sectoral policies and their implications
Poverty alleviation programmes in particulars
Social Indicators of Development
Human Development Index
Concept of Social work macro – practice methods
Consecutive Field Work 05-10-2015 to 05-11-2015
Field work Guidance
Weekly conferences

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Syllabus for the Academic Year 2015-16

Department : SOCIAL WORK PG Paper : 405(B) **URBAN COMMUNITY – PROBLEMS AND SERVICES** Class: M.A FINAL Semester:IV Semester

Problems of Urban community : Definition and characteristics and growth of slums in Urban areas. Causes and consequences of slums Migration – Concept, Types, Causes and Impact of Migration. Urban poverty, housing civic amenities in urhamoneas pollution types causes
Agencies working for urban community development. Concept, objectives and programmes of Delhi.
Hyderabad and Visakhapatnam UCD projects programmes for the urban community development.
Programmes for the urban community development central government and government of Andhra Pradesh – JNNVRM, SJSRY etc.,
Programmes for woman, and children, poor and marginalised section, the scope of S.W practice in VCD
The role of non – governmental agencies in urban community development.
Scope and importance of peoples participation in urban community development.
Factors hindering or promoting peoples participation.
Consecutive field work 15-03-2016 to 11-03-2016
Inculcate field work guidance for the students.
Discuss the programmes of the field work
Field work conferences and discussions
Assignments such as survey and field visits
Structure and functions of the agency relating to field work.

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Syllabus for the Academic Year 2015-16

Department : **SOCIAL WORK PG** Paper : **403(B) MANAGEMENT OF VOLUNTARY ORGANATIONS** Class: M.A FINAL Semester:IV Semester

V.O concept meaning, types and its linkages with Government voluntary action : concept trends and problems of voluntary action. Salient features of societies Reg Act 1860 and 2001 trust Act., F.A of V.O – Selection of project are and priorities , data based social survey Programme identification and formation and implementation people participation, V.O – Roles and functions of key functionaries.
M.V.O – concept of management, functions and principles structures, composition and functions of N.G.O. Management of Administration.
O.B with special reference to team building and leadership understanding conflict, conflict resolution.
Fundamentals of budgeting sources of finance, fund rising government and non government, income tax exemption under 2A of income tax act 1961.
FCRA- 1976, accounting importance and significance of audit keeping reports and returns cost benefit analysis.
Programme Management, Long term, Short term and Documentation project proposals, based on needs, nature of resources.
Eligibility criteria records, evaluation, and research , importance – qualitative and quantitative.
Need for public relations. Use of media for publicity
Consecutive field work 15-02-2016 to 11-03-2016
Structure and function of the Agency towards field work
Field work conferences and discussions
Field trips
Assignments such as survey and case studies.
Field work objectives
Field Work Supervision
Application of Social Work Methods in Field Work

403: Disaster Management & Environmental Social Work
Disaster concept, meaning, definition, significance, major disaster events in India and the world; types of disasters - natural disasters: famine, drought flood, cyclone, tsunami, earthquake;
Man - made disaster: riots, blasts, industrial, militancy, displacement; causes, effects & impact and interventions. Disaster mitigation and disaster management
Profile, forms and reduction of vulnerability; concept and principles of disaster mitigation and disaster management; risk assessment; prevention; preparedness education & awareness.
Disaster process: Concept and components of relief, reconstruction; rehabilitation; major issues and dynamics in the administration of relief,
Reconstruction and rehabilitation; short-term and long - term plans, community participation
Objectives, prerequisites and constraints; resource mobilization
Disaster and intervention opportunities: Disaster policy in India Disaster management Act of 2005, national and International Agencies
NDMA, NIDM NCMC, UN, UNDRO, UNESCO, UNDP;
Role of NGOs media, defence; role of social workers and intervention strategies
Case studies, Bhopal Gas tragedy, Gujarat & Marathwada earthquakes, Orisa super cyclone, 2004, Tsunami.
Environment: Meaning and concept, Ecology: Definition, Principles and Scope Ecological imbalances.
Ecological Sustainability; Environmental Education and Awareness
Environmental problems and its causative factors over population
Food, Health and Energy Security
Negative side of Green Revolution, Desertification and deforestation, Climate changed its effect
Conservation on Biological diversity, Aims and objectives, Conservation Strategies and legislations
Forest and Environment Protection Acts, wildlife protection National wild life Action Plan, Biodiversity Act 2002
Consecutive Field Work from 15-02-2016 to 11-03-2016

Semester : I

Community concept, Definition, Meaning components, Characteristics, Major forms of community - Tribal, Rural and Urban, Their Differences

Urban and rural community characteristics, problems and Programmes Community Organisation, concept, definition and scope

Community organisation in U.K., U.S.A., and India Models of Community Organisation strategies and Trends

Principles of community Organisation

community Organisation and its relationship with other Models of Social Work

Practice of C.O. Process and steps, Role and functions of Community organisation

Role of NGOs people's participation concept, approaches obstacles

Radical Community Organisation

Resource mobilization

Micro - Level Planning

C.D. Concept, Definition

C.D. Objectives historical Trends

Extension concept definition, principles

Leadership - concept, types, role of community leadership in community Organisation

Programme implementation - Institution of panchayatraj salient features of panchayat Raj Act, Structure and functions ITDA

Structure functions of DRDA, UCD, self help groups (DWACRA, DWACUA)

Semester : I

Nature and scope of Psychology in relation to Social Work

Heridity and Environment - Concepts - Heridity and Environment in Shapping Human Behaviour

Nature and Principles of Human growth and Development Determinents of Development

Milestones of Development - Stages of Development

Learing - nature and theories - classical conditioning operent conditioning and observational learning

Learing Principles in Behaviour Theory and Behaviour odification Techniques

Motivation -Social and cultural dimentions of Needs, perception - nature, process and factos

Attention, perceptual set, Defense Mechanisms

Personality, Meaning Definition, Types of personality, Factors influencing personality Development

Psycho - Pathology - concept of abnormality, types of abnormality

Neuroses, Psychoses, Psychosomatic disorders, personality disorders

Psychological Testing - nature and types of Tests use of Testing in Social Work

Attitudes - formation and changes of attitudes through techniques of persuasion

propaganda and Education, group Dyunamics and group behaviours in a group

Norms and conformation

Semester : II
Counselling Definition and goals of Counselling Counselling as tools for enhancing potentialities of Individual Principales of Counselling
Counsellor as a professional personality, burnout, self, renewal, prevention of burnout
Three stage models of counselling, Rapport, Resistance handling Resistance
Transference, Counter Transference and counselling techniques
Theoretical back ground of counselling psychoanalytical
Client centered and Behaviour modification
Roles and functions of counselling indifferent settings educational Institutions
Schools and colleges
Vocational guidance clinics
Child guidance clinics
Industries and Family Centred counselling
Family crisis intervention
Definition, Process and types of communication verbal and Non-verbal Communication
Channels of Non-Verbal Communication - Kinesics, paralanguage, proxemics
Artefacts, Functions of non verbal Communication
Formal and Informal Communication, Conditions for effective Communication
Patterns of Communication, Barriers to Communication Communicating with People with special problems
Role of Social worker in creating an environment conducive to Communication

Semester : III

Social Policy - Concept, Need Constitution basis for Social Policy and Social Welfare Policy

Relationship between Social Policy and Development

New Economic Policy

Changing Concept of Social Development

Welfare State

Concepts of State Market and Civil Society - Their Inter relationship

Peoples participation in Development

Concept of Sustainable Development

Models of Social Policy - Residual - Welfare

Achievement performance model

Institutional - Redistributive model, perspectives in Social Development

Social Enpathy and its Benefits

S.P and S.P - Social Policy formulation, Role & Social Worker

Different Sectoral Policies and their implications

Womenwelfare and Environmental Policies

Poverty Allevation programmes

Social Indicators of Development, Human Development Index

Concepts of Social work macro practice and methods Consecutive Field
Work 17-10-2016 to 11-11-2016

Semester : III

Origin and Development of Panchayathi Raj System in India

Salient Features of 73rd constitutional Amendment

Panchayathi Raj Institutions in A.P. - Structure and functions

R.D.P. Early experiments of R.Reconstruction - Sriniketan, Marthandom

Guguan and Baroda Experiments

Post Independent projects, Nilokhri, Faridabad, Etawah pilot project

C.D. Programme philosophy and objectives of C.D & C.D. and C.O

Poverty Alleviation Programmes - Implemented by the central and State Governments in rural areas

NABARD Objectives and Programmes, Role of NABARD

T.D.P. Constitutional and legislative Provisions for the development of Tribals in India

Policies toward the tribals during post Independent period ITDA - Objectives structure and functions

Other agencies and Programmes for the Tribal Development in India and A.P., Peoples Participation meaning and importance

concept, objectives and role of self help groups, PRA - concept, characteristics and methods of PRA

The use and applicability of PRA techniques in rural and Tribal Community

The scope of Social Work practice in Rural and Tribal Community Development

The Role of NGOs in Rural Development

The Role of NGOs Tribal Community Development

Professional Social Work Practice Consecutive Field Work
17-10-2016 to 11-11-2016

Semester : IV

Problems of urban community - Definition and characteristics and growth of shims in urban aras

causes and consequences of growth of shims migration - concept, types, causes and impact of migration

Urban poverty housing civil amenities in urban areas pollution - types causes

Agencies working for urban community Development concept objectives

Programmes of Delhi, Hyderabad and Visakhapatnam UCD projects

Programmes for Urban community : Programmes for the Urban community Development - The central Government

Government of Andhra Pradesh - JNNURM, SJSRY etc.

Programmes for women and children, poor and marginalised Sections etc.

Professional Social Work Practice : The Socipe of Social Work Practice in Urban Community Development

The Role of Non - Government agencies in urban community development

Scope and Importance of Peoples Participation

Peoples participation in Urban Community Development

Factors windering or promoting peoples participation

Consecutive Field Work 8-2-2017 to 03-03-2017

Explain Field Work Objectives

Discusses the Survey Method

Arringed Field Trips

Weekly Conferences

Semester : IV

V.O. Concept, types and meaning and its linkages with government

Voluntary action, Concept and trends and problems of voluntary action

salient features of societies Registration Act 1860 and 2001. Trust Act

Fundamental aspects of V.O. selection of project area and priorities

Data based Social survey, programme identification and formulation,
Programme implementation

People participation, V.O. Roles and Functions of Key function ongries M.V.O
Concept, functions principles of Management Stucture and Functions of NGO
Management of Administration

O.B. Team Buildingand leadership, conflict and conflict resoculation
Fundamentals of budgetting, sources of Finance

Fund Raising Govt. & Non-Govt, Income Tax Exemption under 12A of the Income Tax Act1961,
FCRA - 1976, Accounting, Audit

Keepin Reports andreturns, Cost Benefit analysis P.D P.Management, Long Term
short term and Documantation

Project proposals, based on needs naure of resources

Eligibility criteria, records, evaluation and Research

Impact analysis - Qualitative and Quantitative needs for publica Relations

Use of Media for publicity

Consecutive Field Work 06-02-2017 to 03-03-2017

Discusses the Field Work Schedule

Expalin Field Work Agency Objectives

Every Satuardy Field Work Conferences

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Syllabus for the Academic Year 2017-2018

Department : SOCIAL WORK PG

Paper : **102 DYNAMICS OF HUMAN**

BEHAVIOUR Class: M.A. PREVIOUS

Semester: 1st Semester

Topics to be covered
Nature and scope of psychology in relation to social work.
Heredity and environment: Concepts, mechanisms – interplay of Heredity and environment in shaping human behaviour.
Nature and principles of human growth and development: Determinants of development
Milestones of development – stages of development.
Learning – nature and theories – classical conditioning, operant conditioning, observational learning
Learning principles in behavior theory and in behaviour modification techniques.
Motivation – social and cultural dimensions of needs. Perception: Nature, process and factors – Attention, perceptual set, defense mechanisms.
Personality: Meaning, Definition, types of personality factors influencing personality development
Psycho pathology – concept of abnormality, types of abnormality
Neuroses, psychoses psychosomatic disorders, personality disorders
Psychological testing . Nature and types of tests – Use of testing in Social Work.
Attitudes – formation and changes of attitudes through techniques of persuasion,
Propaganda and education. Group dynamics and group behaviours – individual in a group norms and conformity behaviour.

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Bhimavaram, W.G.Dist, A.P

Syllabus for the Academic Year 2017-2018

Department : SOCIAL WORK PG Paper : **105 COMMUNITY ORGANISATION**
M.A PREVIOUS Semester: IInd Semester

Class:

Topics to be covered
Community: Concept, Definition, meaning, components, characteristics; major forms of community – tribal, rural, urban- their features and differences
urban slum community – characteristics, problems and programmes.
Community Organisation: Concept, definition, scope; community organization in U.K., U.S.A. and India
Models of community organization, strategies and trends. Principles of Community Organisation.
Community Organisation and its relationship with other methods of social work.
Practice of community organization: process and steps
Role and functions of community organizer; role of NGO's
peoples' participation – concept, approaches, obstacles;
Radical Community organization
Resource mobilization
Micro- level planning
Community Development: Concept, definition, objectives, historical trends; forms of community development- tribal, rural and urban
Extension Education- concept definition principles
leadership-concept, types, role of community leadership in community organization. .
Programme Implementation – Institution of Panchayat Raj salient features of Panchayat Raj Act
Structure and functions of ITDA
Structure and functions of DRDA, UCD;
self help-groups- (DWACRA, DWACUA)

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Syllabus for the Academic Year 2017-2018

Department : SOCIAL WORK PG

Class : M.A.FINAL

Semester: II

Semester

Paper : **202 COUNSELLING AND COMMUNICATION**

Counselling : Definition, goals of counseling Counseling as tool for enhancing potentialities of individual Principles of counseling.
Counsellor as a professional personality, burnout, self – renewal, prevention of burnout.
Three state model of counseling, rapport, resistance, handling resistance transference, counter transference, counseling techniques.
Theoretical background of counseling – Psychoanalytical client centered, behavioural modification
Roles and functions of counseling in different settings educational institutions Schools and colleges
vocational guidance clinics child guidance clinics
industries and family centered counseling family crisis intervention.
Definition, process, types of communication channels of non-verbal communication Kinesics, paralanguage, proxemics Artefacts. Functions of non-verbal communication.
Formal and Informal. Conditions for effective communication Patterns of communication. Barriers to communication. Communicating with people with special problems.
Role of social workers in creating an environment conducive to communication.

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Syllabus for the Academic Year 2017-2018

Department : **SOCIAL WORK PG Paper :301 SOCIAL POLICY AND PLANNING**
Class: M.A FINAL Semester:III Semester

Social Policy–Concept, need
Constitution basis for social policy and social welfare policy
Relationship between social policy and development.
Models of social policy ; Residual – welfare model
Achievement performance model
Institutional – redistributive models and social policy formulation
changing perspectives in social development.
New economic policy and changing concept of social development and people participation
welfare state – concepts of sustainable development
Concepts of state, market and civil society and their inter-relationship
Different sector policies women welfare policies
Environmental policies poverty alleviation programmes
Social indicators of development
Human development Index
Concept of Social work macro practice and methods
Consecutive field work 20-09-2017 to 19-10-2017
Explain Guidelines of students
Arranged field trips
F.W organisation activities discuss
Conferences every Saturday

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Syllabus for the Academic Year 2017-2018

Department : SOCIAL WORK PG

Class : M.A.FINAL

Semester: III

Semester

Paper : **305 PROGRAMMES FOR THE RURAL AND TRIBAL COMMUNITY**

DEVELOPMENT

Topics to be covered
Origin and development of Panchayathi Raj system in india.
Salient features of 73 rd Constitutional Amendment
Panchayathi Raj Institutions in Andhra Pradesh
Structure and Functions of Panchayathi Raj
Early experiments of rural reconstruction, Sriniketan, Marthandom, Gurgoan
Baroda Rural reconstruction programme, NABARD objectives, programmes, role
Post Independent projects - – Nilokhiri project tribal policies during British and post independent period
Faridabad and Etolls pilot project
Community development and community organization. Poverty alleviation programmes
Community development and community organisation T.D.P constitutional and legislative provisions
ITDA– objectives, structure and function
Other agencies programmes for the tribal development peoples participation – meaning and importance.
Concept, objectives and Role of Self – help groups
PRA, concept, characteristics and methods, application of partichniques Rural and U. Communities
Scope of Social work practice, Role of NGO's in Rural and Tribal Community development
Consecutive Field Work 20-09-2017 to 19-10-2017
Assigned field work tasks
Objectives of field work
Conferences.

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Syllabus for the Academic Year 2017-2018

Department : SOCIAL WORK PG Paper : **402 MANAGEMENT OF VOLUNTARY ORGANISATIONS.** Class: M.A FINAL Semester:IV Semester

Voluntary Organizations–Concept, types and meaning and its linkages with government. Voluntary action; concept and trends and problems of voluntary action. Salient features of Societies Registration Act 1860
Concept of management, functions of management, principles
structure, composition and functions of NGO. Management of administration and organizational behavior
Team building and leadership. Understanding conflict, conflict resolution, creating positive climate.
Functional aspects of Voluntary Organisations : Selection of project area and priorities.
Data based social survey, programme identification and formulation, programme implementation
People's participation. Voluntary Organisation - Rules and functions of key functionaries.
Financial Resources : Fundamentals of budgeting, sources of finance, fundraising – governmental and non governmental
Income Tax exemption under 12A of the Income Tax Act, 1961
FCRA – 1976 Accounting projects proposals based ad needs.
Importance and significance of audit , nature of resources
Keeping reports and returns, recodes, evaluation impact analysis opualitatives and quantitative
Cost benefit analysis , need for public relations use of media for publicity
Programme development programme management, long term and short term and documentation
Consecutive Field Work 26-02-2018 to 27-03-2018
Explain field work objectives
Arranged field trips